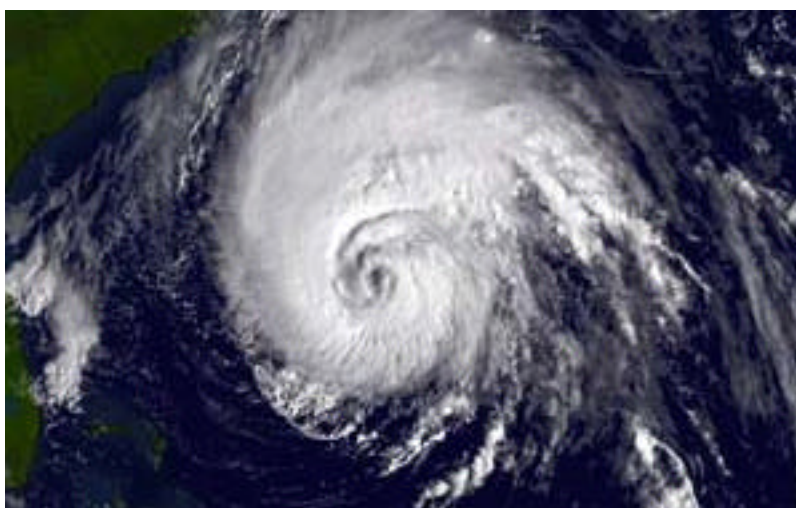


**Hurricane Isabel
Incident Action Plan
3:00 PM 9/17/03**



**Operational Period
3:00 – 10:00
Emergency Programs
Division
NCDA&CS**

Hurricane Isabel
NCDA&CS Incident Objectives
9/17/03

Incident Action Plan Overall Objectives:

Provide for the safety of all assigned incident personnel in the execution of all incident operations.

Develop close collaboration and coordination with Agriculture industry and interests in North Carolina to identify issues that may arise as a result of the storm.

Be prepared to respond on a department wide level to support tasks assigned to NCDA&CS through the SERT/ NCEM addressing agricultural interests.

Maintain a good understanding of the current storm situation and ability to forecast needs based on best current available information.

Integrate NCDA&CS command structure with outside agencies both public and private to make effective and efficient use of resources available.

Hurricane Isabel
Team 1 Incident Action Plan
September 17, 2003
15:00

General Situation:

HURRICANE ISABEL CONTINUES NORTH-NORTHWEST; COASTAL WARNINGS UPDATED;

Preparations to Protect Life and Property Should Be Rushed to Completion

The NOAA National Hurricane Center in Miami, Fla., reports that at 11 a.m. EDT the center of Hurricane Isabel was located about 400 miles south-southeast of Cape Hatteras, N.C. Isabel is moving toward the north-northwest near 9 mph. Some increase in forward speed is expected over the next 24 hours. On the forecast track, the center of Isabel is expected to make landfall in eastern North Carolina during the day Thursday. However, the precise timing and location of landfall is uncertain, and conditions will deteriorate over a large area well before the center reaches the coast. Tropical storm conditions are expected to reach the coastline late Wednesday night. Maximum sustained winds are near 110 mph with higher gusts. Little change in strength is forecast prior to landfall. Hurricane force winds extend outward up to 115 miles from the center, and tropical storm force winds extend outward up to 315 miles. Storm surge flooding of 7 to 11 feet above normal tide levels, along with large and dangerous battering waves, is expected near and to the north of where the center crosses the coast. Storm surge flooding of 4 to 7 feet above normal tide levels is expected in southern Chesapeake Bay and the tidal portions of adjacent rivers. Storm total rainfalls of 6 to 10 inches, with locally higher amounts, are likely in association with Isabel.

OPERATIONS:

- Need to identify at least 5 people, per team to assist in operations.
- Set up branches to focus on specific areas on 6 specific areas of focus: Field Operations, Search & Rescue, Shelters, Veterinary Services, Mortality/Disposal, and Food Assessment.

Field Operations: Create 15 teams of 2 to assess animal issues in impacted areas. Jimmy Tickel is working with Dr. Quinn and Dr. Kirkland to identify and assign people.

Search & Rescue: Phil Snyder w/ American Humane Society heading operations for this group.

Shelters: Get list of shelters open and available and the type of animals they will take. Jodi Jackson/SART/CART

Veterinary Services: Prepare response to animal in need of Veterinary Services. Dr. Sherri Nutter/CART/SART

Mortality/Disposal: Research and follow up on issues related to disposal of carcasses. Jimmy Kittrell

Food Assessment: Receive daily summaries of what is happening related to the operations of Food and Drug as it relates to food assessment. Bruce Williams.

- Create a contact list for all county Emergency Management personnel.
- Ensure all operations people are set up to access the intranet. (Penny)
- Create phone log for the hot line phone in the CRC to include date, time, name, and contact info. name of person receiving call, and name of person assigned the call. (Penny)
- Do daily update of commissioner's briefing notebook. (Rob)
- Follow up on Dr. Chambless' need for computer access. (Betsy to speak to Logistics for completion)
- Review and update Division Continuity of Operations Plan
- Identify at least 5 support staff with 24-hour contact telephone numbers and E-mail address

Resolve the following issues:

- Insure county Emergency Coordinators make provisions for transportation access to impacted areas by feed delivery companies following the storm
- Determine what indemnity may be paid without a federal emergency declaration should there be substantial agricultural losses.

LOGISTICS:

- Order for cable for the generator was placed, however an interim fix has been put in place
- Generator request to sent to Emergency Management over EM-2000.
- Security for the NCDA&CS Main Entrance has been arranged through Chief Kleary of State Fairgrounds police force.

- Computer need for Dr. George Chambless, the Agriculture Department CRC Representative at the NC Emergency Management Division Emergency Operations Center (EOC) handled by ISS.
- List on renderers and landfills compiled. Calls made second shift to verify capabilities of the businesses in the event some of the eastern locations are closed.
- Field resources being developed by Dr. Tickel for assessment livestock and crop impact teams to accompany Emergency Management Assessment Teams.
- Staffing and other resource list are being developed and contract resource lists are being developed.
- Requested passwords to access break out computers in the CRC.
- Documenting supplies that need to be ordered next shift.

PLANNING:

- Develop incident safety plan.
- Develop incident medical plan.
- Develop incident communications plan.
- Complete development of incident organizational chart
- Develop Incident Action Plan for next operational period.
- Develop Situation Report for the past operational period.
- Log all suggested changes developed during each duty shift for the EP DIV CRC Operations Manual.

FINANCE:

- Identify 3 accounting/admin (Time unit leader, Procurement unit leader, Cost unit Leader) staffers for each team.
- Identify 2 Admin support for each team.
- Complete Finance procedures
 - Develop procedure for forecasting expenditures
 - Develop procedure for tracking expenditure

- Set purchasing approval limits for personnel, logistics, finance
- Resolve overtime issues with HR
- Special Accounting code set up complete – all hurricane related charges for department will be charged to 1017 0100

ISSUES:

- Initiate EM 2000 communications with Emergency Management (David Wray)